

# Guidelines for the Preparation of KIMAP Project Paper

Graduate School Committee

March 13, 2024

The students of KIMAP in Management may submit the KIMAP Project Paper as the results of research on specific issues.

The KIMAP Project Paper shall be prepared in accordance with the following guidelines. The paper shall be submitted for review and approval by the supervisor prior to submission for examination.

1. The paper shall be written in English.
2. The paper shall be written by PC, word processor etc. in general.
3. The paper shall be written horizontally on portrait-oriented paper.
4. A thesis shall contain more than 4,000 words of text and use A4 size paper and a 10 to 12-point font. A page shall contain roughly 300 to 600 words and 30 to 40 lines of text.
5. The title page shall clearly state "Project Paper", the date of submission, the title of the thesis, the name of the laboratory with which the candidate is affiliated (including the name(s) of faculty member(s) in the lab), the student number, and the name of the candidate.
6. The page numbers should start from the first page of the main text and use Arabic numerals such as 1, 2, ... They should not be placed on the cover page. The page numbers may or may not be added to the table of contents, but if they are, use non-Arabic numerals such as i, ii, ... to clearly distinguish them from the main page numbers.

## Supplementary Provisions

These Guidelines shall take effect on April 1, 2024.